

Authorization to Conduct Criminal Records Check

(Please Read Carefully Before Completing And Signing)

The items of personal information requested below are needed to process your background investigation. This information is intended solely for that purpose and will not be used in a discriminatory manner by the parties noted below in the making of appropriate business decisions.

Print FULL NAME of applicant:

Last

First

Middle

Other names you have used, including maiden names and the date(s) your name(s) changed:

Social security #: _____ - _____ - _____ Your birth date _____

Drivers license number _____

State drivers license was issued in: _____

List all your addresses for the last 7 years, starting with your present address:

Have you ever been convicted of a crime (other than minor traffic offenses)? Yes _____ No _____

If yes, please explain: (Give the name of the state and county or city where you were convicted, your name at the time of conviction, and the year.)

I authorize Grapevine Placement Agency and JEC Background Checks and their agents to investigate my background as part of my application for employment, appointment or a volunteer position. This may include information contained in public records which could include criminal files at the county, state and federal jurisdiction levels, motor vehicle records, investigation of employment history, professional licenses, credit reports and educational credentials. I hereby release all persons, companies, or corporations furnishing such information from liability and responsibility. A photo static copy of this document can be substituted for the original. This document shall be valid for a period of 1 (one) year from the date of my signature.

Signature of Applicant _____ Date: ____/____/____