

Please describe what your Nanny's primary responsibilities to be? _____

What characteristics are you looking for in a Nanny? _____

Are there any characteristics that you would like to avoid in a Nanny? _____

HOUSEHOLD

What is your philosophy regarding discipline? _____

Who, in addition to parents and children, lives in your home? _____

What types of pets do you have in your home? _____

Are the animals: Indoor Outdoor Indoor

Does someone in the household have allergies or sensitivity to odors, perfumes, etc.? Yes No

If yes, please list _____

Will your Nanny be responsible for cooking meals? Breakfast Lunch Dinner Snacks

Do you follow any dietary practice to which you would like a nanny to adhere? If so, please describe your requirements:

Do you have a swimming pool? Yes No If yes, is it gated? Yes No

Please note any special circumstances that may affect your family of the position you offer. Please be honest:

REFERENCES

Please list the Nannies you have previously employed:

Name: _____

Phone: _____ Dates Employed: ____/____/____ to ____/____/____

Reason for leaving: _____

Name: _____

Phone: _____ Dates Employed: ____/____/____ to ____/____/____

Reason for leaving: _____

Personal References:

Name: _____

Relationship: _____ Years Known: _____

Occupation: _____ Phone: _____

Name: _____

Relationship: _____ Years Known: _____

Occupation: _____ Phone: _____

FAMILY GUIDELINES

ON-CALL SUBSCRIPTIONS DEFINED

BASIC ON-CALL SUBSCRIPTIONS: For Families who would like to hire our pre-screened Nannies in their home on an occasional basis. Not to exceed more than 10 hours per week. Fee: \$600 for 1 year or \$450 for 6 months

ADVANCED ON-CALL SUBSCRIPTIONS: For Families who would like to hire our pre-screened Nannies in their home frequently or on a regular basis. Not to exceed more than 20 hours per week. Fee: \$850 for 1 year or \$650 for 6 months

PREMIUM ON-CALL SUBSCRIPTIONS: For Families who would like to hire our pre-screened Nannies in their home frequently, but not on a regular, set basis. Not to exceed more than 30 hours per week. Fee: \$1100 for 1 year or \$850 for 6 months

OUR SERVICES: Once payment has been received you are able to book a nanny! You can either call or e-mail us your requests for any dates and times and an e-mail confirmation will be sent to you before the scheduled date. You may request a nanny that you have previously had. Receiving the same nanny is not guaranteed, but we strive to send you the same nannies if possible. We guarantee 24-hour service and there is an after-hours number on the voicemail if you have any last-minute requests or emergencies. The on-call services do not include interviewing, but we send you the best-suited nanny based on your application. For liability reasons, these services are only for the children that are listed on your application. If you have friends and family that need to have their children cared for please have them call the agency. Please note that this application is only valid for one household per county.

REFERRAL PROGRAM: If you refer a family that signs up for one of our yearly on-call subscriptions or hires a permanent full/part-time candidate through Grapevine, you will receive a credit towards your next annual renewal subscription in the amount of:

1st & 2nd Referral: \$25, 3rd Referral: \$50, 4th Referral plus: \$15

*Please make sure that you tell the family you are referring to write on their application your name under "Recommended by." Referrals are limited to one per new applicant. If several people refer the same new applicant the applicant's response as to who recommended them will determine who gets the referral credit. To receive your credit, the family must pay a minimum service fee of \$500.

CANCELLATIONS: 24-hour cancellation notice is required. If 24-hour notice is not given, a \$10 service fee, in addition to the 4-hour minimum fee, will automatically be charged to your account. If you need to cancel within the 24-hour cancellation window, and it is after business hours, please call the afterhours number is on the business line voicemail.

PAY TO NANNIES: The following are the rates you will pay the nanny directly depending on the number and the ages of your children. There is a 4-hour minimum per sitting. Gratuity is optional and is graciously accepted.

1 Child: \$16 per hour

2 Children: \$18 per hour

3 Children: \$20 per hour

4 Children: \$22 per hour

* Time-and-a-half if service exceeds 8 hours per sitting & Holidays. Double-time if service exceeds 12 hours per sitting.

** Fees and Salaries vary per county & are determined by the age & number of children.

BASIC, ADVANCED & PREMIUM ON-CALL SUBSCRIPTIONS POLICY: Please note that if you are still employing a Nanny from Grapevine Placement Agency and payment for renewal has not been received by the expiration date, your credit card will be charged automatically the renewal cost and a 10 percent service fee. Please note the on-call subscriptions do not include overnights, traveling or house/pet-sittings.

CREDIT CARD: A credit card needs to be on file. Please complete the following:

Circle Credit Card: Visa MasterCard

Name on the Credit Card: _____

Credit Card Number: _____

Expiration Date: _____ / _____ Security Code: _____

Signature: _____

Grapevine Placement Agency was recommended to you by:

I am a previous Client Advertisement Newspaper Internet

Friend: _____ Other _____

DISCLOSURE STATEMENT

Please Read **Very** Carefully Before Signing

I. I/We hereby certify that I/we have not knowingly withheld any information. The answers given by me/us are true and correct to the best of my/our knowledge. I/We further certify that I/we, the undersigned, have personally completed the application.

II. I/We hereby authorize Grapevine Placement Agency to thoroughly investigate my/our references and other matters related to my/our suitability for this application. I/We further authorize the references I/we have listed to disclose to Grapevine Placement Agency any and all letters, reports and other information related to my/our records, without giving me/us prior notice of such disclosure. In addition, I/we hereby release Grapevine Placement Agency and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

III. I/We the undersigned hereby release and agree to hold harmless Grapevine Placement Agency, their agents, and affiliates from loss or damage to property or injury to any person including myself (and those whom I/we am/are parent/guardian) resulting from the use of this childcare referral service. (Not including obvious neglect or abuse).

IV. I/We understand that I/we am/are liable for any damages to Nannies, Grapevine Placement Agency and/or premises thereon. In any legal action brought thereof, I/we shall be liable for all costs incurred in connection with such action, including attorney's fees. Any actions commenced for any dispute arising out if this agreement shall have as its sole, proper and exclusive venue the appropriate court within Napa County, California.

V. I/We agree to keep all information about Nannies confidential. Any disclosures of any information regarding a Nanny which in any way contributes to the Nanny being hired by a third party will result in that I/we am/are responsible to Grapevine Placement Agency for all applicable fees and costs set forth under the terms of this agreement.

VI. I/We understand that I/we are not to make any private contact in any way with any Nannies registered with Grapevine Placement Agency unless permitted by Grapevine Placement Agency. If this agreement is broken, I/we agree to be held fully liable for any damages caused and will be immediately emitted.

VII. I/We understand that if we do not renew with Grapevine Placement Agency, then I/we are no longer able to employ any individuals referred to me by Grapevine Placement Agency within the preceding months. If I/we do continue to employ a Nanny from Grapevine Placement Agency and payment for renewal has not been received by the subscription expiration date, your credit card will be charged automatically the renewal cost and a service fee.

VIII. I/We understand that if the Nanny exceeds the hours of the Basic, 12 hours or less, or the Advanced, 20 hours or less, or the Premium, 30 hours or less On-Call Service, I/we are obligated to notify Grapevine Placement Agency. I/we will pay to Grapevine Placement Agency the additional service fees. Additionally, if at any time I/we convert the Nanny from the Basic, 12 hours or less, or the Advanced, 20 hours or less, or Premium, 30 hours or less, On-Call Service to a Long-term Part-time or Full-time Placement employee, I/we will pay to Grapevine Placement Agency the service fees for Long-term Part-time or Full-time Placement.

IX. I/We understand that the subscription will *only* be pro-rated if I/we are unsatisfied with the service Grapevine Placement Agency has provided. The subscription cannot be fully refunded once the service has begun and payment is received.

Parent/Guardian Signature Date

Parent/Guardian Signature Date